

**Minutes of the Fort Collins Regional Library District  
Board of Trustees - Special Meeting**

**June 11, 2007  
6 p.m.**

**Main Library – Ben Delatour Room  
201 Peterson Street**

**FOR REFERENCE:**

PRESIDENT:	Mary Robertson	217-9213
VICE PRESIDENT:	Mike Liggett	493-0361
LIBRARY DIRECTOR:	Brenda Carns	221-6670
ADMIN SUPPORT:	Cynthia Langren	221-6526

**BOARD MEMBERS PRESENT:**

Nina Bodenhamer  
Shelly Kalkowski  
John Knezovich  
Mike Liggett  
Mary Robertson  
Bob Viscount

**ABSENT:**

Robin Gard

**LIBRARY STAFF PRESENT:**

Tova Aragon  
Brenda Carns  
Lynda Dickson

**OTHERS IN ATTENDANCE:**

**1. CALL TO ORDER**

The meeting was called to order by President/Trustee Robertson at 6:02 p.m. She stated that the purpose of this special meeting is for the Board to discuss and reinitiate the hiring process for several position that we as a Board have emphasized as being critical to library functioning, including the Finance Officer and Marketing position.

**2. DECLARATION OF A QUORUM**

Trustee Robertson declared a quorum of the board.

**3. ADDITIONS TO THE AGENDA**

None, however, Trustee Knezovich commented that he distributed some financial updates.

**4. PUBLIC COMMENT**

None.

**5. HIRING PROCESS**

Ms. Carns explained the resolution that was distributed to the Board along with the list of positions to be hired, refilled and reclassified. She said that the resolution states that the Board is supportive of hiring all of the positions as discussed before, including the

Communications position. They were referred to as phases and either vacant, upgrades or restorations. Ms. Carns stated that the entire list is attached as an official document to the resolution. She said that her intent is to fulfill the hiring of all positions listed on the attachment.

She added that it needs to be made very clear to the City of Fort Collins that the Board does approve of hiring all these positions. Ms. Carns also pointed out that she included an update in the anticipated budget impact should the Board hire after the first of July.

Ms. Carns noted that on the second page, item #2, Mr. Seter added that specifically for clarification on the issue the City had with the cap that the Board put on hiring and whether that was still in place. Number two clarifies that and also says that if there were additional positions that need to be hired, then Ms. Carns would have the authority to approve them – period.

*There was a motion by Trustee Viscount to approve the resolution with the attachment of the hiring plan. There was a second by Trustee Knezovich.*

**Discussion about the motion:**

*Trustee Knezovich:* I believe that the Library Board does and continues to run the Library. We've engaged the City to operate the library and it's very important that we follow all the City's rules and regulations with respect to hiring and so even though I find it a major inconvenience to be here this evening, it's the right and appropriate thing to do.

*Trustee Robertson called the question and the motion carried unanimously.*

**6. ADJOURN**

*Trustee Liggett made a motion to adjourn the special meeting of The Fort Collins Regional Library District Board of Trustees at 6:15 p.m. Trustee Kalkowski seconded the motion. The motion carried unanimously.*

Respectfully submitted,

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Tova Aragon  
Lead Librarian

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Michelle S. Kalkowski  
Secretary