

**November 17, 2008**

**Special Board of Trustees Meeting**

**Main Library  
201 Peterson – Ben Delatour Room**

Purpose of Meeting: Mission, Vision and Values Statement

The meeting was called to order at 1 p.m.

Board Members Present:

Mary Atchison  
Nina Bodenhamer  
Robin Gard  
Shelly Kalkowski  
John Knezovich

Staff Present:

Brenda Carns  
Cynthia Langren

The Board discussed the following draft statement that was created at the Board's recent retreat:

**MISSION STATEMENT**

***To provide public library services to the District's constituents.***

Retreat participants believed this statement closely matched the wording of the Colorado Revised Statutes.

The group also discussed elements of what was meant by "library services" in the statement. Those elements include:

- Provides information in a variety of media.
- Responsive to the community.
- Inclusive, equitable and unencumbered accessibility.
- Effective and efficient use of taxpayer dollars.
- Within finite resources.
- Dedicated to and supportive of all kinds of literacy (and helping patrons use those options).

## **VISION STATEMENT**

*The Library District will be a dynamic, responsive, and integral institution in the fabric of our community.*

## **VALUES**

Note: Some of these values were included in a list developed by the Library Management Team. Other values listed were revisions of what the management team included and others were listed by Board members at this retreat.

- Fiscal responsibility
- Unbiased
- Accountability
- Simple and visible processes
- Comfortable, safe and welcoming environment
- Customer satisfaction
- Staff development and recognition
- Community partnerships and collaboration
- Community involvement in the Library
- Intellectual freedom
- Respect
- Privacy
- Inclusivity
- Equal access
- Fairness
- Innovative
- Relevance (in a changing world)

Before finalizing the statements, the Board made minor changes to the Mission and Vision statements. With regard to the Values statement, the Board and Executive Director Carns broke into small groups to flesh it out. The Board reconvened and finalized the statement.

President Atchison stated she would like the approval of Trustees Liggett and Viscount before adopting the final statement so this item will be placed on the December agenda as an action item. The following are the Board's final draft Mission, Vision and Values statements that will be presented in December:

## **MISSION STATEMENT**

*To provide public library services to the District's constituents on behalf of its taxpayers.*

## **VISION STATEMENT**

*The Library District will be a dynamic and responsive institution, integral to the fabric of our community.*

## VALUES

*The Library District is a learning organization that continues to evolve and remain relevant in a changing world. These values serve as the framework for the governance, policies, and services of the Fort Collins Regional Library District.*

- *Our fundamental commitments, as a tax collecting body are:
  - *Fiscal responsibility*
  - *Accountability*
  - *Simple visible policies and processes**
  
- *We are dedicated to the principles of intellectual freedom, providing open and equal access to all library resources without prejudice while protecting patron privacy and complying with relevant laws.*
  
- *As a library district, we invest in and appreciate a well-trained staff and volunteers. We also foster community partnerships and collaborations. We maintain high standards in our work and a sense of pride in all district activities, as well as a strong sense of responsibility and integrity.*
  
- *We strive to provide quality services and maintain a high level of patron satisfaction by treating the public with respect, fairness and consistency. We work to ensure that all facilities are safe, welcoming and comfortable.*

The meeting adjourned at approximately 2:30 p.m.

Respectfully submitted,

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Cynthia L. Langren  
Executive Administrative Assistant

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Michelle S. Kalkowski  
Secretary