

**Minutes of the Poudre River Public Library District  
Board of Trustees – Regular (VIRTUAL) Meeting**

**February 8, 2021  
4 p.m.**

Conducted Virtually via Zoom

PRESIDENT:	Becki Schulz	556-9499
VICE PRESIDENT:	Fred Colby	858-414-5635
EXECUTIVE DIRECTOR:	David Slivken	221-6670
ADMINISTRATIVE SUPPORT:	Cynthia Langren	221-6694

**BOARD MEMBERS PRESENT:**

Fred Colby  
Amanda Quijano  
Corey Radman  
Jeremy Rose  
Matt Schild  
Becki Schulz  
Joe Wise

**OTHERS IN ATTENDANCE:**

Cam Richards, Legal Counsel  
Molly Thompson, FRCC  
Nancy Patton  
Matt Swaffer

**DISTRICT STAFF PRESENT:**

Tova Aragon  
Katie Auman  
Holly Bucks  
Laura Carter  
Kim Doran  
Kristen Draper  
Ken Draves  
Africa Garcia  
Victor Zuniga  
Ian Holmes  
Amy Holzworth  
Mark Huber

Cynthia Langren  
Eileen McCluskey  
Currie Meyer  
David Slivken  
Rob Stansbury  
Sabrina Stromnes  
Rachel Tand

**I. CALL TO ORDER**

President Schulz called the meeting to order at 4:03 p.m. and declared a quorum of the board present.

**II. AGENDA REVIEW**

No changes were made.

**III. PUBLIC COMMENT**

None

**IV. APPROVAL OF MINUTES –January 11, 2021 Regular Meeting Minutes**

*There was a motion by Trustee Wise to approve the minutes as presented. The motion was seconded by Trustee Schild and it carried unanimously, 7 – 0.*

**V. REPORTS**

**a. Director’s Report – *Slivken***

Executive Director Slivken verbally highlighted a couple of items included in the written report. The report was accepted as presented.

**b. Financial Report –*Tand***

Finance Director Tand presented the monthly financial report and it was accepted as presented.

**c. Legal Status Report – *Richards***

Mr. Richards had nothing to report.

**d. Communications Update – *Auman***

Communications and PR Manager Auman presented information regarding the Communications department that included briefing them on the 2021 Communication Plan goals.

**e. Denison Report – *Stromnes***

Human Resources Manager Stromnes presented the results of the Denison 2020 Culture & Engagement Survey and next steps.

**VI. UNFINISHED BUSINESS**

**a. Policy Review – Collections Policy – Second Reading - *Slivken***

Executive Director Slivken reminded the board that this policy was presented and discussed last month during the first reading. He asked if there were any other questions. There being none, President Schultz asked for a motion to approve the policy.

*There was a motion to approve the revised Collections Policy by Vice President Colby. Trustee Schild seconded the motion which carried unanimously, 7 – 0.*

## **VII. NEW BUSINESS**

### **a. Outputs and Outcomes Discussion -*Slivken***

Mr. Slivken led a discussion about the difference between outputs and outcomes as it relates to the evaluation of library service. He noted that the Library District is currently interviewing for newly created position of Programming and Events Coordinator. This position will work closely with library staff and our community partners. This person will analyze emerging community issues, as well as identify needs and intended outcomes to determine our direction for programs and events. The hope is that this new position will help us improve how we evaluate library programs and services and if we are successfully meeting community needs.

Trustee Wise asked about the decline in physical circulation and if the trend continues, suggested that the Library District would need to look differently at how to expand its value to the community. Are there ways to engage people with books again? Are there ways to reinvigorate our physical circulation? This is something to keep in mind as we move forward with expansion.

It was agreed that this topic will be on the March 8, 2021 board meeting agenda for further discussion.

### **b. Board of Trustees – Nominating Committee – *Schulz***

President Schulz reminded the board that the election of officers will occur at the Annual meeting of the board held on April 12, 2021.

Trustee Radman or President Schulz will contact each board member to inquire about interest in nominating someone or if there is an interest in serving in a specific office. They will then present a proposed slate of officers for a vote at the Annual meeting.

## **XIII. ANNOUNCEMENTS**

### **a. Friends of the Library Update - *Wise***

Trustee Wise reported that the Friends' final 2020 numbers reflected a loss of \$22,000 after contributing money to the Library District for its Wish List.

There is a United for Libraries pilot program available. So far, Mr. Slivken, Trustee Wise, and Trustee Radman are participating in taking the courses, along with four FOL members. He noted that there are a couple of them that would be great for all trustees to take. Everyone can sign up. He strongly suggests everyone do this and get access to the materials. Trustee Radman added that you can join and observe and it's low commitment.

**b. Library Trust Update – Radman**

Trustee Radman reported that the Trust is still looking for new members and is also looking at streamlining the process for new members to join.

Regarding the donor recognition wall, they're behind in having names added to it and are working to get it updated.

**IX. ADJOURNMENT**

***There being no further business to come before the Board, upon motion made, seconded, and unanimously carried the meeting adjourned at 5:48 p.m.***

Respectfully submitted,

*Cynthia Langren*

Cynthia Langren  
Recording Secretary

Matt Schild  
Secretary-Treasurer