

**Minutes of the Poudre River Public Library District  
Board of Trustees – Annual (VIRTUAL) Meeting**

**April 12, 2021  
4 p.m.**

Conducted Virtually via Zoom

PRESIDENT:	Becki Schulz	556-9499
VICE PRESIDENT:	Fred Colby	858-414-5635
EXECUTIVE DIRECTOR:	David Slivken	221-6670
ADMINISTRATIVE SUPPORT:	Cynthia Langren	221-6694

**BOARD MEMBERS PRESENT:**

Fred Colby  
Amanda Quijano  
Corey Radman  
Matt Schild  
Becki Schulz  
Joe Wise

**OTHERS IN ATTENDANCE:**

Cam Richards, Legal Counsel  
Molly Thompson, FRCC  
Hong Xiang

**DISTRICT STAFF PRESENT:**

Tova Aragon                      Currie Meyer  
Katie Auman                      David Slivken  
Holly Bucks                      Rob Stansbury  
Kim Doran                         Sabrina Stromnes  
Ken Draves                         Rachel Tand  
Ian Holmes                         Victor Zuniga  
Mark Huber  
Cynthia Langren

**I. CALL TO ORDER**

President Schulz called the meeting to order at 4:00 p.m. and declared a quorum of the board present.

**II. AGENDA REVIEW**

No changes were made.

### III. ELECTION OF OFFICERS

Vice President Schulz read the proposed slate of officers:

President: Fred Colby  
Vice President: Matt Schild  
Secretary/Treasurer: Corey Radman

The floor was opened for other nominations. There were none. The floor was closed, and Schulz asked for a motion.

***Trustee Wise moved to approve the proposed slate of officers as presented. There was a second by Trustee Schild.***

***Mr. Richards suggested that Trustees Quijano, Schulz and Wise could be added as Assistant Secretaries in the event Ms. Radman is unavailable for signature as an example. Wise and Schild accepted this amendment to the proposed slate. The revised motion carried unanimously, 6 -0.***

### VI. PUBLIC COMMENT

None

### V. APPROVAL OF MINUTES –April 12, 2021 Regular Meeting Minutes

***There was a motion by Trustee Schild to approve the minutes as presented. The motion was seconded by Trustee Colby.***

#### DISCUSSION:

Trustee Wise noted that on page 3 and 4, under EXECUTIVE SESSION, the word “protection” is used and seems out of place. Mr. Richards, who supplied Ms. Langren with the wording for this section of the minutes, agreed and said the word “protection” should be deleted in both places. ***There being no other corrections, the motion carried unanimously, 6 – 0 with that revision.***

### VI. CONSIDER ADOPTION OF THE ANNUAL ADMINISTRATIVE RESOLUTION

There was a discussion about the resolution and some questions that Mr. Richards answered. Mr. Richards will include wording that adds a reference to virtual meetings, not just in-building meetings. He will also include the District website as an additional place where meeting notices must be posted.

***Trustee Colby moved to approve the 2021 Annual Administrative Resolution with the above referenced revisions. There was a second by Trustee Wise. The motion carried unanimously, 6 – 0.***

## VII. REPORTS

### a. Director's Report – *Slivken*

Executive Director Slivken highlighted a couple of items included in the written report. The report was accepted as presented.

Executive Director Slivken welcomed and introduced soon-to-be-new board member Hong Xiang who is attending today's meeting as a guest. She fills the vacancy left by Jeremy Rose. Her first official meeting will be May 10, 2021.

### b. Financial Report – *Tand*

Finance Director Tand presented the monthly financial report, and it was accepted as presented.

### c. Legal Status Report – *Richards*

Mr. Richards had nothing to add to the written report.

### d. Digitization of Microfilm Project – *Holmes*

Mr. Holmes presented to the board information about his microfilm project. It has been very successful and was much needed so that customers can easily find and view historical information.

## VI. UNFINISHED BUSINESS

### a. Revised Social Media Policy, 2<sup>nd</sup> Reading - *Slivken*

There being no comment or discussion of this policy, Trustee Schild moved to approve it. There was a second by Trustee Colby. It passed unanimously, 6 – 0.

## VII. NEW BUSINESS

### a. Revised Hours of Operations and Emergency Closure Policy, 1<sup>st</sup> Reading – *Slivken*

Executive Director Slivken explained the reasoning behind this policy's existence and recommended approval. There were a couple of questions that were answered by Mr. Slivken. This policy will come to the board next month with a request for approval.

## VIII. ANNOUNCEMENTS

### a. Friends of the Library Update - *Wise*

Trustee Wise reported that:

- There will be book sale on Saturday, May 1 from 11 a.m. – 2 p.m. at Harmony Library in the parking lot. The books will be pre-sorted and available for sale by the bag for \$5.
- The Loveland Public Library has done a fantastic job of getting their used books online. The FOL is going to take a closer look at that system.

### b. Library Trust Update – *Radman*

Trustee Radman reported that the Trust did not meeting so there is no report.

**IX. EXECUTIVE SESSION**

Trustee Schultz called for an executive session pursuant to Section 24-6-402(4)(b) and (f), C.R.S., for the Board to receive legal advice from the District attorney concerning personnel matters and to discuss personnel matters. Upon announcement and by motion duly made, seconded, and by unanimous vote, the Board entered executive session at 5:05 p.m.

At 5:50 p.m. the Board of Trustees reconvened in public session. Trustee Schultz announced the Board had been in Executive Session pursuant to §24-6-402(4)(b) and (f), C.R.S., for the Board receive legal advice from the District attorney concerning personnel matters and to discuss personnel matters. The Board acknowledged that it did not take formal action, nor did it adopt any policy, position, rule, or regulation while in executive session.

**X. ADJOURNMENT**

There being no further business to come before he Board, upon motion made, seconded and unanimously carried the meeting adjourned at 5:51 p.m.

Respectfully submitted,

*Cynthia Langren*

Cynthia Langren  
Recording Secretary

Matt Schild  
Secretary-Treasurer