

**Minutes of the Poudre River Public Library District
Board of Trustees – Regular (VIRTUAL) Meeting**

**May 10, 2021
4 p.m.**

Conducted Virtually via Zoom

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|-------------------------|-----------------|--------------|
| PRESIDENT: | Fred Colby | 858-414-5635 |
| VICE PRESIDENT: | Matt Schild | 231-0665 |
| EXECUTIVE DIRECTOR: | David Slivken | 221-6670 |
| ADMINISTRATIVE SUPPORT: | Cynthia Langren | 221-6694 |

BOARD MEMBERS PRESENT:

Fred Colby
Amanda Quijano
Corey Radman
Matt Schild
Becki Schulz
Joe Wise
Hong Xiang

OTHERS IN ATTENDANCE:

Cam Richards, Legal Counsel
Molly Thompson, FRCC
Leslie Walker
JD Murphy

DISTRICT STAFF PRESENT:

Xochil Arellano
Katie Auman
Kim Doran
Ken Draves
Mark Huber
Cynthia Langren
David Slivken
Rachel Tand
Victor Zuniga

I. CALL TO ORDER

President Colby called the meeting to order at 4:03 p.m. and declared a quorum of the board present.

II. AGENDA REVIEW

No changes were made.

III. WELCOME NEW MEMBER HONG XIANG & ADMINISTER OATH OF OFFICE

The board welcomed Ms. Xiang who then read the oath of office out loud.

VI. PUBLIC COMMENT

Leslie Walker introduced herself and said she is interested in the board so is attending the meeting today.

V. APPROVAL OF MINUTES –April 12, 2021 Regular Meeting Minutes

There was a motion by Trustee Schild to approve the minutes as presented. The motion was seconded by Trustee Wise. The motion carried unanimously, 7 – 0.

VI. REPORTS

a. Director’s Report – *Slivken*

Executive Director Slivken highlighted a couple of items included in the written report. The report was accepted as presented.

b. Financial Report –*Tand*

Finance Director Tand presented the monthly financial report. *Upon motion by Trustee Wise and second by Trustee Schulz, the report was unanimously accepted as presented.*

c. Legal Status Report – *Richards*

Mr. Richards had nothing to add to the written report.

d. Updated Library App – *Huber*

Mr. Huber presented to the board information about the recently updated Library app. He explained the new features, was built from the ground up and launched on May 4. The implementation of it has been very successful and was much needed so that customers can have a more user-friendly experience.

VI. UNFINISHED BUSINESS

a. Revised Hours of Operations and Emergency Reduction in Operations Policy, 2nd Reading - *Slivken*

There being no comment or discussion of this policy, Trustee Schild moved to approve it. There was a second by Trustee Schulz. It passed unanimously, 7 – 0.

VII. NEW BUSINESS

a. Investment Management – *Tand*

Ms. Tand presented information about how the Library District investments are managed to give members a better idea of how it works. The board members expressed appreciation for her presentation and explanation.

b. In-Person Board Meetings/Summer Meeting Schedule – Colby

President Colby said that he is still thinking this through but depending on what Health Department guidelines are in July, we may hold an in-person meeting at Old Town Library as it has the technology to hold both virtual and in-person at the same time. More to come on this topic at the June board meeting.

c. Ratify Contract for Old Town Library Roof Replacement - Tand

Ms Tand explained that she needs the board to ratify an additional amount of funds to bring the total to the amount on the contract which is \$425,382.

Upon motion by Schulz and second by Schild, the motion carried unanimously, 7 – 0.

VIII. ANNOUNCEMENTS

a. Friends of the Library Update - Wise

Trustee Wise reported that:

- The FOL made \$800 from the Grab n Go book sale
- The FOL is working to reset the donation criteria – what they will and will not accept so they don't receive a lot of items they can't use.
- They are still looking at "Clover" a self-service payment option.
- The FOL may hold a July media/book sale on July 17th. One day only.

b. Library Trust Update – Radman

Trustee Radman reported that:

- The Trust is still working on updates to the data development database.
- They are looking at building the Trust membership. She supplied the names of the Library Board applicants to the Trust to encourage them to apply for the Trust instead.

IX. EXECUTIVE SESSION

President Colby called for an executive session pursuant to Section 24-6-402(4)(b) and (f), C.R.S., for the Board to receive legal advice from the District attorney concerning personnel matters and to discuss personnel matters. Upon announcement and by motion duly made, seconded, and by unanimous vote, the Board entered executive session at 5:16 p.m.

At 5:50 p.m. the Board of Trustees reconvened in public session. President Colby announced the Board had been in Executive Session pursuant to §24-6-402(4)(b) and (f), C.R.S., for the Board receive legal advice from the District attorney concerning personnel matters and to discuss personnel matters. The Board acknowledged that it did not take formal action, nor did it adopt any policy, position, rule, or regulation while in executive session.

X. ADJOURNMENT

There being no further business to come before the Board, upon motion made, seconded and unanimously carried the meeting adjourned at 5:51 p.m.

Respectfully submitted,

Cynthia Langren

Cynthia Langren
Recording Secretary

Corey Radman
Secretary-Treasurer