

**Minutes of the Poudre River Public Library District
Board of Trustees – Regular (VIRTUAL) Meeting**

**June 14, 2021
4 p.m.**

Conducted Virtually via Zoom

PRESIDENT:	Fred Colby	858-414-5635
VICE PRESIDENT:	Matt Schild	231-0665
EXECUTIVE DIRECTOR:	David Slivken	221-6670
ADMINISTRATIVE SUPPORT:	Cynthia Langren	221-6694

BOARD MEMBERS PRESENT:

Fred Colby
Amanda Quijano
Corey Radman
Matt Schild
Becki Schulz
Joe Wise
Hong Xiang

OTHERS IN ATTENDANCE:

Cam Richards, Legal Counsel
Molly Thompson, FRCC

DISTRICT STAFF PRESENT:

Xochil Arellano
Tova Aragon
Katie Auman
Cynthia Langren
David Slivken
Rob Stansbury
Rachel Tand
Jennifer Zachman
Victor Zuniga

I. CALL TO ORDER

President Colby called the meeting to order at 4:03 p.m. and declared a quorum of the board present.

II. AGENDA REVIEW

No changes were made.

III. PUBLIC COMMENT

None.

IV. APPROVAL OF MINUTES – May 10, 2021 Regular Meeting Minutes

There was a motion by Trustee Schulz to approve the minutes as presented. The motion was seconded by Trustee Schild. The motion carried unanimously, 7 – 0.

V. REPORTS

a. Director’s Report – Slivken

Executive Director Slivken highlighted a couple of items included in the written report. The report was accepted as presented.

b. Financial Report –Tand

Finance Director Tand presented the monthly financial report. The report was accepted as presented.

c. Legal Status Report – Richards

Mr. Richards had nothing to add to the written report.

d. 2021 Summer Reading Challenge Presentation – Zachman

Ms. Zachman presented to the board information about the 2021 SRC program currently underway. Registration began June 1 and ends on August 15. To date, there are 200 fewer customers registered than on this date in 2020. A video about the program was created by the Communications Department and features several staff members promoting it. Ms. Zachman offered to share the link to the video in case anyone would like to share it out. The board thanked Ms. Zachman and all the staff working hard to provide many options for customers to enjoy this summer.

VI. UNFINISHED BUSINESS

a. In-person Board of Trustee Meetings - Colby

President Colby asked Executive Director Slivken for his thoughts on resuming in-person board meetings. Mr. Slivken said that with the recent relaxation of guidelines related to COVID precautions, that technically going back to in-person can resume as soon as the July board meeting, assuming nothing changes between now and then. He did note that unfortunately, the Community Room at Old Town Library is still serving as a storage area for the tables and chairs and other furniture, and he is unsure at this point of the plans to restore the furniture to its original locations. He indicated he would discuss this with Manager McCluskey and let the board know soon.

VII. NEW BUSINESS

a. United for Libraries Videos – Wise

Trustee Wise suggested that the board participate in the United for Libraries’ *Short Takes for Trustees* which is a series of 10 short videos (8-10 minutes each) that can be shown during Trustee meetings to stimulate discussion about the important role that

Trustees play in the governance of their libraries. Topics in the series explain the basics, such as what it means to be a Trustee, as well as how to set policy, how to evaluate the library director, along with board self-evaluation, and the ethical and parliamentary standards for boards — both governing and advisory.

The board agreed this is a good idea. Trustees Wise and Radman will coordinate the trainings. It was requested that the information be sent to the board members ahead of time, so members have time to review and prepare to discuss.

VIII. ANNOUNCEMENTS

a. Friends of the Library Update - *Wise*

Trustee Wise reported that:

- The FOL held an additional Grab n Go book sale this past Saturday at Harmony. No numbers are in yet.
- Soon, there will be a self-serve Apple Pay reader installed at Old Town Library for FOL book purchases.

b. Library Trust Update – *Radman*

Trustee Radman reported that no meeting was held so there is no report.

IX. EXECUTIVE SESSION

President Colby called for an executive session pursuant to §§ 24-6-402(4)(b), (e) and (f), C.R.S. to receive the advice of legal counsel related to personnel matters, to discuss matters that may be subject to negotiation and instruct negotiators concerning retaining an executive director search firm, and discuss personnel matters related to the executive director search process. Upon announcement and by motion duly made, seconded, and by unanimous vote, the Board entered executive session at 4:59 p.m.

At 5:30 p.m. the Board of Trustees reconvened in public session. President Colby announced the Board had been in Executive Session pursuant to §24-6-402(4)(b) and (f), C.R.S., for the Board to receive legal advice from the Library District attorney concerning personnel matters. The Board acknowledged that it did not take formal action, nor did it adopt any policy, position, rule, or regulation while in executive session.

X. ADJOURNMENT

There being no further business to come before the Board, upon motion made, seconded and unanimously carried the meeting adjourned at 5:39 p.m.

Respectfully submitted,

Cynthia Langren

Cynthia Langren
Recording Secretary

Corey Radman
Secretary-Treasurer