Meeting Minutes  
Board of Trustees  
Regular Meeting  
May 8, 2023 — 4:00pm  
Old Town Library – 201 Peterson Street

Board Members Present:  
Fred Colby  
Josh Fudge  
Randyn Heisserer-Miller  
Hilary Herrmann  
Corey Radman  
Anuja Riles  
Matt Schild

Board Members Absent:  

Staff Present:  
Xochil Arellano  
Katie Auman  
Holly Bucks  
Kristen Draper  
Ken Draves  
Mark Huber  
Cynthia Langren  
Diane Lapierre  
Erin Lucero  
Amy Lyons  
Jamie Moyer  
Selena Paulsen  
Rob Stansbury  
Molly Thompson

Others in Attendance:  
Elizabeth Dauer, Legal (virtual)  
Laura Puls, FRCC  
Robin Gard, FOL  
Monica Gavin, FOL

I. CALL TO ORDER AND DECLARATION OF QUORUM
President Schild called the meeting to order at 4:00 p.m. and declared a quorum present.

II. AGENDA REVIEW
No changes to the agenda.

III. PUBLIC COMMENT:
None

IV. APPROVAL OF MINUTES
- April 10, 2023, Annual Board Meeting

Trustee Riles moved to approve the minutes as presented. There was a second by Trustee Colby. The motion carried unanimously, 7 – 0.

V. REPORTS
a. Director’s Report – Diane Lapierre
Executive Director Lapierre asked if there were any questions about her written report. There were none. The report was accepted as presented.
Rebranding Update: Ms. Auman presented an update on the new brand for the Library District. She went over the process phases 1 – 5 and noted that its currently in phase 5: Campaign and content. The new logo and colors were revealed.

She noted that there are four ways to know if staff succeeded in fulfilling their goals for rebranding project: customer experience, growing cardholders, customer engagement, and awareness.

While the name has been shortened to “Poudre Libraries,” the legal name remains the same – Poudre River Public Library District. Trustee Colby suggested that staff officially register “Poudre Libraries” just in case.

b. Financial Report – Lyons

Ms. Lyons presented the financial report.

There was a motion by Trustee Colby to approve the report as presented. Second was made by Trustee Heisserer-Miller. The motion carried by unanimous vote, 7 – 0.

Ms. Lyons then presented an update on the various proposals at the State level to address steep increases in property values and corresponding property taxes over the past few years, including SB 23-303, Property Tax Proposal. Trustee Fudge also provided detailed information to the board on this topic.

c. Legal Status Report - Dauer

Ms. Dauer referred to the Options for Funding Future Facilities Development portion of the written legal report. She briefed the board on the three options: Cash on Hand, General: Obligation Bonds, and Lease/Purchase with or without Certificates of Participation (COP). She recommended the lease/purchase financing as the best option adding that nearly all of their library district clients have financed facilities in this manner, and it is common throughout Colorado.

VI. UNFINISHED BUSINESS

a. Partnership Policy, Second Reading – Paulsen

Development Officer Paulsen presented the proposed new partnership policy with revisions based on feedback from the first reading. There was no discussion. There was a motion by Trustee Colby to approve the revised Partnership Policy as presented. There was a second by Trustee Riles and the motion carried unanimously, 7 – 0.

b. Retreat Planning – Lapierre

Executive Director Lapierre reminded the board that the retreat is scheduled for June 22 from 9 a.m. to 3 p.m. and will be held at Tamasag. She distributed a draft agenda and reviewed it with the board.
VII. NEW BUSINESS

a. Southeast Location Update - Lapierre
Ms. Lapierre provided background information for the benefit of new members and then gave an update on the status of the project. The Library District is still interested in partnering with the City and the Poudre School District on this and continues to await word about next steps.

X. ANNOUNCEMENTS

a. Friends of the Library Presentation – Gard and Gavin
Monica Gavin, president of the Friends of the Library board, gave a presentation on the Friends that covered: where each of their facilities are, the processes they follow and their budget. Robin Gard, Vice President of the FOL, was also present and on hand for questions.

b. Library Trust Update – Heisserer-Miller
No report due to no meeting.

XI. ADJOURNMENT
There being no other business before the board, the meeting was adjourned at 5:36 p.m.

Respectfully submitted,

Cynthia Langren       Randyn Heisserer-Miller
Recording Secretary       Secretary/Treasurer