



TEACHER LIBRARY CARDS



**CONNECT
TO CURIOSITY**

**www.poudrelibraries.org
(970) 221-6740**

Just for Teachers!

The Library District's Teacher Library Card was created to support teachers' unique professional needs.

The Teacher Library Card features:

- Extended check out periods on most Library materials;
- No extended-use fines on Library materials;
- Increased hold limit to 40 items.

Qualifications and Requirements

Teachers of young children through high school students may qualify for a Teacher Library Card. All licensed day care providers, preschool teachers, parents who homeschool, and public, private, and charter school educators are welcome to apply.

Teachers must show proof of residency within the Poudre River Public Library District, which is the same geographic area as the Poudre School District.

To qualify, teachers must show proof of current teaching status using one of the following:

- School ID including photo
- Paycheck stub from school with accompanying photo ID
- Proof of employment at a school printed on school letterhead with accompanying photo ID
- Current Child Care Provider License and photo ID
- Proof of current homeschooling status, available through PSD's Student Outreach Department. Homeschooling teachers must agree to allow PSD to release verification of homeschooling status to the Library.
- Teachers working at a school outside of the Poudre River Public Library District / Poudre School District boundary may qualify for a TLC with proof of current teaching credentials at a preschool, private, charter or public school.

Teacher Library Cards are for classroom and professional support only; they are not to be used for personal borrowing.

Teacher Library Cards expire annually on September 30. Cards must be clear of fees to be renewed.

Borrowing Periods

Books, Magazines, Music, Audio CDs, TALES Kits..... 6 weeks

DVDs..... 2 and 6 weeks

Book Club Kits..... 12 weeks

The Teacher Library Card may not be used to borrow items from Lucky Day, Here and Now, or Gadgets & Things collections.

Standard loan periods apply to items requested through Interlibrary Loan and Prospector.

Fees

Books, Magazines, CDs, DVDs, and Kits.....None

ILL/Prospector \$.25 per day

Lost or Damaged Materials.....\$10.00 processing plus cost of item

Items not returned 42 days after the due date, or returned damaged beyond repair, are the responsibility of the teacher, not the school. Replacement items are not accepted. Late accounts may be turned over to a collection agency.

Checkout and Renewal Limits

Item Type	Limits
Books	100 per card
DVDs	20 per card
Magazines	20 per card

Most Library items may be renewed up to three times if the item is not on hold for another customer. Most Prospector items may be renewed once.

Renew materials online via "My Library Account" on the website or call (970) 221-6740 and have your Teacher Library Card number and materials available.

School-Library Liaisons

The Library District is committed to supporting literacy development for students in Poudre School District. Qualified Library staff is paired with PSD elementary, middle, and high schools to provide personalized services and partnerships. Contact the Library for more information.

Questions?

Call the Answer Center, 221-6740

Old Town Library

201 Peterson Street
Fort Collins, CO 80524

Hours

Monday-Thursday 9:00 AM - 9:00 PM
Friday 9:00 AM - 6:00 PM
Saturday 9:00 AM - 5:00 PM
Sunday..... Noon - 5:00 PM

Council Tree Library

2733 Council Tree Avenue, Suite 200
Fort Collins, CO 80525

Hours

Monday-Saturday 9:00 AM - 9:00 PM
Sunday..... Noon - 6:00 PM

Harmony Library

4616 S. Shields Street
Fort Collins, CO 80526

Hours

Monday-Thursday 9:00 AM - 9:00 PM
Friday 9:00 AM - 6:00 PM
Saturday 9:00 AM - 5:00 PM
Sunday..... Noon - 5:00 PM

Harmony Library is a joint-use facility of
Front Range Community College and
Poudre River Public Library District.



Webster House Administration Center

301 E. Olive Street
Fort Collins, CO 80524

Answer Center Hours

Monday-Thursday 9:00 AM - 8:00 PM
Friday 9:00 AM - 6:00 PM
Saturday 9:00 AM - 5:00 PM
Sunday Noon - 5:00 PM



24/7 Library Services

Downloadables

Use your Teacher Library Card to access resources including downloadable eBooks, music, movies, educational videos and audiobooks. Checkout periods for downloadable materials are the same as standard library cards, up to three weeks.

Research

Access Answer Cache databases and eResources, millions of full-text magazine and encyclopedia articles, local history, Brainfuse Homework Help, and more at PoudreLibraries.org.

Online Account Services

Holds: Most materials may be reserved by placing a hold via the website. Holds are limited to 40 items per Teacher Library Card.

Text Alerts: Opt in to receive a text notice if a hold is ready or materials are due. Sign in to "My Library Account" then click the "Edit Account" button.

Online Renewals: Renew eligible materials online via "My Library Account" on the website. Have your Teacher Library Card number ready and click on "Checkouts."

Interlibrary Loan / Prospector

Request books, photocopies of magazine articles, newspapers on microfilm, and other media items not currently owned by the Library District through the Interlibrary Loan service. Fees may apply.

Click on "Prospector" on the website to access over 30 million items at over 70 regional libraries.

Events and Programs

Check out the online calendar link or monthly online events calendar. Printed calendars are also available at each library location.

Get Social with Your Library!



Get weekly event notifications, special notices, reading ideas and more delivered to your inbox.

See PoudreLibraries.org to sign up!

Library and Drop Box Locations

